

How to Share a Facebook Post to a Page You Manage:

*Note: Using a desktop computer is recommended.

- Step 1** Find post you want to share
- Step 2** Click **Share** button below post
- Step 3** Select **Share...** in the dropdown menu



Step 2

- Step 4** Click on dropdown menu in the top left corner to select where you'd like to share the post:
 - **Share on Your Own Timeline**
 - **Share on a Friend's Timeline**
 - **Share in a Group**
 - **Share in an Event**
 - **Share on a Page You Manage**

Step 4



Step 5

- Step 5** Select
 - **Share on a Page You Manage***

*If you do not see this option, the account you're currently logged in with does not have page manager/administrator access. You'll need to sign in with an account that has page-managing access or request access from the Page Administrator.

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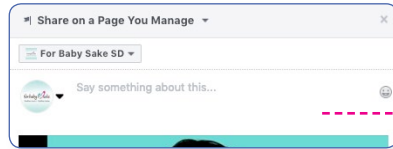


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Step 6 In top left corner, select the page you'd like to share the post to

Step 7 Write in any additional copy if applicable



Step 8 Click **Post** in bottom right corner of page

